

Littlethorpe Parish Council

Minutes of the Parish Council Meeting held at Littlethorpe Village Hall
at 19:30 on Monday 3 September 2018

Present: Cllr Spoors (Chair), Cllr Winterburn, Cllr Gray, Cllr Laugher, Cllr Orme, District Cllr Atkinson, **No** members of the public, and David Duthie (Clerk).

- 1 Apologies: County Councillor Harrison
- 2 Declarations of interest: None further to those recorded on the Harrogate Borough Council website.
- 3 Minutes of the meeting of 5 July were proposed for approval by Cllr Laugher, seconded by Cllr Orme and the proposal passed unanimously.
- 4 County Councillor's report:
 - .1 Financial pressures. Budget is balanced. Half of the budget is spent on social care. 2/3 people pay for their own social care in N Yorkshire, unlike 1/3 of people nationwide.
 - .2 Children who offend are being housed within North Yorkshire from other counties.
 - .3 Tar and chipping being used to extend life of damaged roads.
- 5 District Councillor's report:
 - .1 District plan has been submitted in August up until 2035, and is pending acceptance
 - .2 Green waste bin charges set to rise by £10
- 6 Responsible Financial Officer's report
Income and Expenditure since last meeting
 - .1 10 Jul 18 Registration YLCA 16 Oct 18 £33.75
 - .2 10 Jul 18 SLCC subscription £59.00
 - .3 18 Jul 18 Annual audit fee Cheque 516 £50.00
 - .4 7 Aug 18 Clerk salary £164.80, 1 Sep 18 Clerk salary £164.80
 - .5 Littlethorpe-North Yorkshire website. Parish Council contribution £37.19 – domain name £4.00, Website £33.19 (25% share)Approved expenditure:
 - .6 Zurich insurance £224.00 by 13 September
 - .7 Clerk's working from home allowance Q2 £52.18
 - .8 YLCA conference, York 28 Sep 18 Registration £86.25, travel £26.10
 - .9 Travel YLCA, York 16 Oct 18 £26.10Accounts
 - .10 Skipton Building Society account. Previous signatories have provided instructions to discontinue. Approval awaited from Building Society that four new signatories are accepted. Proof of identity documents will need to be provided in due course.
- 7 Correspondence.
 - .1 9 Jul 18 Harrogate Borough Council 2019-20 budget survey:
<https://www.snapsurveys.com/wh/s.asp?k=152965951200>

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- .2 26 Jul 18 Permission in Principle – planning applications for brownfield sites
<https://www.gov.uk/guidance/permission-in-principle>
 - .3 26 Jul 18 Consultation on by-laws for Sites of Special Scientific Interest
<https://consult.defra.gov.uk/natural-england/byelaws-for-sssis/>
 - .4 30 Jul 18 Parish Portal. Harrogate road, pavement northbound outside Quarry Moor and New Park: ‘issue reported does not meet our criteria for repair at this time. We will continue to monitor the problem during our routine inspections.’
 - .5 7 Aug 18 Parish Portal. Footpath outside St Michaels Church: ‘A safety inspection has now been completed of the area causing you concern. We will arrange for a repair to be made. Our aim is to complete non-urgent repairs within 90 days.’
 - .6 28 Aug 18 New LED streetlamps in the village are obscured by tree branches. Is there a responsibility of the landowner to prune branches to allow unimpeded illumination of the road and footpath? **Cllr Atkinson** will investigate responsibility to keep lights unimpeded.
 - .7 28 Aug 18 LED streetlamps replaced the old freestanding lamps, but the lamps attached to BT poles were not replaced. Why was this and will this provide less illumination? **Cllr Atkinson** offered to question this.
 - .8 28 Aug 18 The hedges either side of Littlethorpe Lane are encroaching on the carriageway. Will the Parish Council request that the landowners cut the hedges and remove the mulch? Identities of landowners must be known to do this – **Clerk** to investigate.
 - .9 28 Aug 18 The public footpath sign opposite Broom House on Littlethorpe Lane has toppled over. Will Councillors restore it to its proper position? A **working party** to repair the post will convene.
 - .10 3 Sep 18 damage to the street sign outside St Michael’s Church. **Clerk** to notify Highways via their portal.
- 8 Planning
- .1 18/01146/OUT Erection of 5 dwellings with access. Land Comprising Field At Grid Reference 432074 469537 Littlethorpe Lane **Decision** 12 Jul 18 Approved subject to conditions
 - .2 TREE PRESERVATION **ORDER** TPO NO 51/2018 14 AUG 18 Land comprising field at grid reference 432074 469537 Tree specified individually Ash 432075 469556, Group of trees 2 Field Maple, 2 Hawthorn, 2 Sycamore, 1 Ash
 - .3 18/01322/S106 Variation of Section 106 Agreement relating to Permission No. 09/00523/FUL to allow payment of commuted sum in lieu of affordable housing provision. **Decision** Approved
 - .4 18/02467/OUT Outline application for the erection of single detached dwelling with access considered. Land Adjacent to Quarry Moor House Littlethorpe Ripon North Yorkshire HG4 3AG. **Decision** Refused
 - .5 18/02914/AMENDS Application for non-material amendment to planning consent 18/01209/DVCON **Decision** to allow for alteration to fenestration.
 - .6 18/02896/CLEUD Certificate of lawfulness for the existing use as a dwelling. The Bungalow (Criffel) Bellwood Farm Harrogate Road Littlethorpe HG4 3AA. **Parish Council response: C no objection, but note that the property concerned is Criffel.**

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- .7 Ripon City Council: development of 37 houses next to caravan park off Littlethorpe Road – no application by 30/8/18

- 9 Public Time (15 minutes): No members of the public were present.

- 10 .gov.uk email addresses for Clerk and Councillors. Domain charges are £135 for two years through Village Hall Plusnet account. **Clerk** to proceed with application for a domain name @littlethorpe.gov.uk

- 11 Proposals for application for £1000 grant from County Council.
 - .1 300 year old boundary stone Thorpe / Givendale feature in the pinfold. **Clerk** to write to Cllr Harrison

- 12 Village Hall Committee Report
 - .1 No meeting. Committee will be serving tea and cakes on Sunday 9 Sep 18 at Littlethorpe Manor open gardens.

- 13 Alderman Spence Committee Report
 - .1 No meeting.

- 14 Ripon Quarry & Aftercare Report
 - .1 Demolition almost complete. Next constructions are new car park for race course and new reserve. Next meeting 6 Dec 18, handover 14 Mar 19.

- 15 Dates of future meetings.
 - .1 Litter pick 10:00 6 October 18
 - .2 5 November 2018
 - .3 7 January 2019

Meeting closed 20:52